



# DON BOSCO SENIOR SECONDARY SCHOOL

Plot No. 8, Sector 42A, Nerul, Navi Mumbai

17-11-2020

Dear Parents,

Thank you once again for all your support through these unprecedented and challenging times. This notice is to keep you apprised of our plans to begin the phased re-opening of Don Bosco Senior Secondary School, Nerul for our students of Class XII science.

The government has asked us to plan a reopening of the school from any date on or after 23rd November 2020. It is our responsibility to plan a phased reopening based on our judgement of what is safest for our school's children, families and staff. This letter explains to you our plan, although it is provisional and could be changed or postponed at any moment based on our interpretation of the ever-changing advice and evidence.

As things stand, we hope to open our doors to our Class XII science students only from Tuesday, 1st December 2020. We have chosen this date rather than the government's preferred date of 23rd November 2020 so that we can be more confident that the SOP's provided by the government have been sufficiently well met. This would give us time to analyse the information well enough in order to make our school premises as safe as possible. Based on the official notice, we may decide that we can or cannot reopen the school after all, and may go ahead or cancel any plans to do so.

Accompanying this letter is a Parental Consent form for parents to let us know your intentions as your consent is the first criteria for your child's entry into the school. Please complete this form and bring it along on the first day when you accompany your child to school.

The following are the Standard Operating Procedures (SOP) or guidelines for Parents or Guardians issued by The Ministry of Home Affairs vide Order no. 40-3/2020-DM-I (A) dated 30th September, 2020 for re-opening, following lockdown measures put in place for containment of COVID-19 in the country under the Disaster Management Act, 2005.

Parents /guardians may take the following steps:

1. Provide written consent for their children to attend school if they wish to send to school.
2. Ensure that their ward goes to school wearing a mask and sensitize them not to exchange masks with others. Masks can be made at home also. Face masks made of cloth may be reused after thorough washing with soap. Disposal face masks are to be disposed safely.

3. Encourage their ward to wear full-sleeved clothes to minimize the interaction with any public surface.
4. Parents may take care not to send their ward to school if the child is not feeling well.
5. Drop and pick children from school, as far as possible. If sent by any other mode of transport then maintains physical/social distancing and ensure that everyone is wearing a mask.
6. Ask their ward to practice physical/social distancing at all times once she/he leaves home.
7. Clean and sanitize their ward's uniform and other belongings daily.
8. Ensure that their ward maintains personal hygiene such as bathing, brushing teeth properly twice a day (in the morning and before sleeping) and trimming of nails.
9. Provide two clean small napkins/clean cloth daily with their ward for wiping hands.
10. Give healthy food, fresh fruits, and clean water in their lunch box and advise their ward not to share their tiffin and water bottle with others.
11. It is advisable that parents/guardians download the AAROGYA SETU APP and let their ward commute only when the App shows safe and low-risk status.

Kindly Note that

- We may only be able to offer your child a part-time timetable. This means that they may only be able to attend school on some days and not others. This is as we need to follow all guidelines issued for social distancing.
- Pupils will be kept as distant as possible from each other, but it is your responsibility as a parent to educate your child to follow all rules and regulations for social distancing. Our behaviour management policy will be adjusted to make clear to children what the new contact rules are. Children will be suitably appreciated for keeping the rules, but sanctions for breaking the rules will be strictly enforced for everyone's safety.
- Pupils' movement in and around school will be severely limited. They will eat in their classroom. They will not be allowed to visit the toilet on request, but must wait for the provided allotted time. We hope that no pupil would have to wait more than 15 minutes for an available opportunity to visit the toilet.
- Arrival at and departure from school will be staggered. It is essential that your child arrives only at their allotted time to minimise contact with other students. If you collect your child from school maintain a 2 metre distance from all other parents. Only one person from each

household may collect a child or children from that household. A pupil may not be dropped off or collected by someone from another household. If your child walks to school on their own, they must have no contact with any other child from outside their group. Any failure to keep these rules could limit your child's access to school for a period of time following the breach of the rule.

- If your child, or anyone else in your household, shows COVID-19 symptoms (high temperature, coughing or lack of smell or taste), you should not send them to school, but should instead follow government guidance related to testing and isolation. You should call us at school for advice. If your child develops symptoms at school, they will be sent home immediately and government guidance should be followed.
- If your child requires any first aid help at school for any reason, they will be tended to as usual by a trained member of staff, but that member of staff will wear full personal protective equipment. This will consist of gloves, an apron, a face mask and a visor. You may wish to discuss this with your child, as it is not what they are used to and could be potentially distressing for them to see staff dressed in this way.
- Parents and other visitors will not be allowed on school premises without an appointment. We are, as ever, available to talk to on the telephone. In the exceptional event of a meeting being necessary, an appointment should be made, and strict social distancing rules will be applied throughout the meeting.

We know that this is a long list of new rules, but we are sure that you appreciate that we have chosen to apply them so that your children and our staff can be as safe as possible. If you have any queries then please call us at school or email us on the school email id.

Thank you for your understanding and ongoing support.

Principal

Don Bosco Senior Secondary, Nerul